

Minutes

Board of Assessors Town of Harvard

**Meeting Date:** Tuesday, March 15<sup>th</sup>, 2016  
**Called to Order:** 2:30 pm  
**Meeting Adjourned:** 4:30 pm  
**Members Present:** Debbie George, Peter Warren  
**Other(s) Present:** *m DS* ~~Harald Scheid~~ (RRG), Linda Couture (RRG),  
*PZ* Becky Boucher (RRG), Jared Aponte (Assistant Assessor)

The minutes from February 2<sup>nd</sup> meeting were not approved as a quorum was not present.

Ongoing Business:

1. The Board of Assessors (BOA) Reviewed the Assessors' calendar. There are currently no risks or issues. Income and expense reports have been mailed, abatements have been completed and form of lists have been received.
2. Becky Boucher reviewed the assessment / sales data for the months of January and February. She will continue to look for discrepancies and valid sales data to be discussed at the next meeting.

New Business:

1. The BOA approved to release excess overlay in the amount of \$150,000 from FY94 to FY14 to surplus.
2. New chapter land liens were signed by the board. The chapter land applications from Malloy Combs and Oak Meadows were ~~disapproved~~ *denied DS PZ m* as they were received over 4 months late.
3. Linda Couture (RRG) discussed the remainder of the current abatement applications with the board with explanation as to why they should be approved or denied. Peter motioned that the board approve or deny as recommended by Linda; the motion was seconded by Debbie and so voted. The approved applications were numbers 5, 8, 9, 12A, 12B, 14, 15, 29, 31, 33 and 34. The denied application were numbers 10, 13, 16-28, 30 and 32.
4. The BOA approved remaining statutory exemption.
5. The BOA approved the received 3ABC applications and the extension for Harvard Historical Society.
6. There were 5 supplemental tax bills that were approved by the Board.
7. The Board signed the following documents:
  - a. Motor Vehicle Abatement Report, created March 15<sup>th</sup>, 2016
  - b. Motor Vehicle Commitment / Warrant Reports created February 28<sup>th</sup>, 2016
  - c. Supplemental Tax Bill and CPA Commitments / Warrants
  - d. Approved Real Estate Abatements
  - e. Statutory Exemption
  - f. 3ABC applications
  - g. Chapter Land Lien for Jonathan and Amy Mead

Date Approved: 4-12-16

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 Don Graham (Chair)

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*Debra M. George*  
 Debra M. George (Member)

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*Peter Warren*  
 Peter Warren (Member)